



**JOINT NOTICE OF PRIVACY PRACTICES SUMMARY**

**THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN ACCESS THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.**

**Effective April 14, 2003**

THIS NOTICE COVERS THESE PARTICIPANTS IN THE CHILDREN'S HOSPITAL INTEGRATED HEALTH CARE SYSTEM:

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|---|----------------------------------|
| Children's Hospital – San Diego   | Children's Convalescent Hospital |
| Children's Pharmacy   | Children's HomeCare              |
| Chadwick Center   | Children's Urgent Care Centers   |
| Children's Hospital Emergency Transport Service (CHET)                                  |                                  |
| Physicians and other health care professionals on the Children's Hospital Medical Staff |                                  |
| Children's Specialists of San Diego, A Medical Group, Inc.                              |                                  |
| Children's Primary Care Medical Group, Inc.   |                                  |

Children's Hospital of San Diego and members of its integrated health care system have the responsibility to:

- Maintain the privacy of your health information.
- Provide you with a complete Joint Notice of Privacy Practices.
- Notify you if we are unable to accommodate a requested restriction.
- Accommodate your reasonable requests to communicate with you at an alternate address or location.
- Facilitate your right to access, amend and obtain an accounting of certain disclosures of your health information.

Except for treatment, payment and health care operations purposes, Children's Hospital will not use or disclose your health information without your written authorization or as described in our Joint Notice of Privacy Practices. For example, we may disclose health information about you to doctors, nurses, technicians, students, residents, or other hospitals or home health agencies so they can provide care to you or coordinate your continuing care. We may also use and disclose health information about you so the treatment and services you receive at our health care organization may be billed and payment collected. In addition, we use and disclose health information to run our health care facility and to make sure all of our patients receive quality care and comprehensive services. For further information about how we use and disclose your protected health information, please see our complete Joint Notice of Privacy Practices.

Children's Hospital reserves the right to change our privacy practices and to make the new provisions effective for all protected health information we maintain. Should our privacy practices change; a revised notice will be available to you.

**Complaints** - If you believe your privacy rights have been violated, you may file a complaint with the Hospital or the medical groups. Your care and treatment will not be affected and you will not be penalized for filing a complaint. You also have the right to complain to the Secretary of the United States Department of Health and Human Services.

For a copy of the complete Joint Notice of Privacy Practices please visit our Web site at [www.chsd.org](http://www.chsd.org) or contact the Privacy Officer at (858) 576-1700 ext. 2827.